

Registration Process and Required Documents for the Registration Process at the University Campus

The registration process of your devices with an IMEI number can be **carried out between 09:00 - 15:00.**

Requirements for the registration process are as follows:

For Turkish Citizens:

- a) Application Form - FRM.022A (filled during the application)
- b) The device with IMEI number
- c) Identity Card (original)
- d) Identity Card (2 photocopies)
- e) Student Certificate (original)
- f) Student Certificate (1 photocopy)
- g) Device registration fee, if it is found to be technically compatible.
- h) **Cash is not accepted for the registration process.** Payment can be made by a credit or a debit card. Device registration fee is 19.72 Turkish Liras.

For Other Nationalities:

- a) Application Form - FRM.022A (filled during the application)
- b) The device with IMEI number
- c) Passport (original)
- d) Passport (2 photocopies)
- e) Student Certificate (original)
- f) Student Certificate (1 photocopy)
- g) Device registration fee, if it is found to be technically compatible.
- h) **Cash is not accepted for the registration process.** Payment can be made by a credit or a debit card. Device registration fee is 19.72 Turkish Liras.

For those who want to pay in cash, please contact the MCKS registration team for the technical compatibility of your device. If found technically compatible, you may make a cash payment to the bank and bring along the bank receipt for the registration process.

For those who would like to make a cash payment at a bank, the details are given below;

BANK NAME: KIBRIS TÜRK KOOPERATİF MERKEZ BANKASI
ACCOUNT NAME: BİLGİ TEKNOLOJİLERİ VE HABERLEŞME KURUMU
ACCOUNT NUMBER: 10-304-0006000086
EXPLANATION: MCKS CİHAZ KAYIT

Up on completion of the operations with the MCKS registry unit, you will be given a document, an invoice and a receipt. **At this stage the registration process for your device will not be completed.**

The documents received from the MCKS registry unit must be taken to the Customs Office nearest to your location and the required amount of customs duty must be paid. During this process, you must have the following with you:

- a) The device you are registering
- b) Identity Card (For Turkish Citizens), Passport (For Other Nationalities)
- c) Documents given to you by the MCKS Registry Unit

In order to complete the registration process, you need to take the documents you will receive from the Customs Office and the documents from the MCKS registry unit to your nearest KKTCELL or TELSİM subscriber registration centers.

Your registration process **will not be completed** if all of the required documents are not submitted to the subscriber registration center.

For further information please call BTHK call center (0392 444 2845)