

KUZEY KIBRIS TÜRK CUMHURİYETİ BİLGİ TEKNOLOJİLERİ VE HABERLEŞME KURUMU

Registration Procedures for Unregistered Devices

- **Requirements for application are as follows:**
 - a. **Petition** (To be completed during registration)
 - b. **The device** which is going to be registered.
 - c. **Passport** (Foreign Nationals), **Identity Card** (TRNC and TR Citizens only)
 - d. **Original Student Certificate** (For Foreign Students Enrolled [including Associate, Bachelor, Master and PhD programs] in Higher Education Institutions approved by Ministry of Education and Culture in TRNC)
 - e. If the device is found to be technically suitable for registration, the registration fee will be paid at the Registration Unit. The Registration Unit **does not accept payment in cash.** Payment can be made by a bank card or a credit card at the Registration Unit or deposited into the bank account of the authority (Bank Account Information will be provided during registration).
 - f. Device registration fee is 26.16 Turkish Liras.

Upon completion of the transaction in the MCKS Registration Unit, you will receive your documents, invoices and receipts indicating that your device has been registered. **At this stage, the registration process of your device is not completed.**

Along with the documents received from the Registration Unit, the Customs Tax of the device must be paid to the Customs personnel which is located within the same building. The following must be submitted during the Customs Tax payment:

- a. **The device** which is registered.
- b. **Passport** (Foreign Nationals), **Identity Card** (TRNC and TR Citizens only)
- c. All the documents taken from the Registration Unit.

You can complete your registration by submitting the document received as a result of the payment made to the Customs and Registration Unit and the invoice or receipt received from the MCKS Registration Unit to the Subscriber Registration Unit within the same building or to Turkcell or Telsim Subscriber Registration Centers in the district.

If you do not submit your documents to the Subscriber Registration Unit/Centers, your registration process **is not completed.**